

*Draft*

**Commissioners Meeting**

**July 17, 2017 8:00 a.m.**

**Present: Rick Nobbe, Jerome Buening and Mark Koors**

**President Nobbe** called the July 17<sup>th</sup>, 2017 Board of Commissioners meeting in session. He announced there are 'Title VI public comment forms' available at the meeting room door if anyone would like to complete one and leave it at the Auditor's Office.

July 3<sup>rd</sup> minutes were reviewed and discussed. Commissioners agreed their approval to a request made by Westport Councilman Bryan Gatewood and Richard Smith should have included **Millhousen, New Point and St Paul** in using the **County's ADA and Title VI policies as resources for their Community Crossings Grant applications**. Minutes were approved as amended. Mr Koors moved to approve the July 17<sup>th</sup> accounts payable and payroll claims. Mr Buening seconded and Mr Nobbe concurred. Mr Nobbe asked if there are any local businesses who could print checks used by the various county offices. Auditor Chadwell will contact **Circle Printing** and **Greensburg Printing Company** on this matter.

**Highway Superintendent Mark Mohr** presented information on the lease for two road graders. The lease is 'not to exceed' \$31,689 per year for each grader. He asked for approval to include the 'premium preventive maintenance' packages as it does provide documentation on any issues when the lease expires; also would Mr Buening be available to sign the new three-year lease? Mr Buening moved to enter into the three-year lease with the 'ppm service package', Mr Koors seconded the motion and Mr Nobbe concurred. Mr Nobbe asked Mr Mohr if he plans to continue to use the Highway EDIT fund for this lease. Mr Mohr's answer was if there are any monies to transfer into that fund. Mr Mohr said the **Community Crossings Grant applications**- six projects covering approximately twenty-three miles of road- were submitted to **INDOT** on July 13<sup>th</sup>. If the applications are approved, \$333,199.66 would be the County's local match and the State's would be \$999,598.99. The Bridge #168 project has stalled due to a property owner refusing to sell land for right-of-way. Mr Nobbe instructed County Attorney Ken Bass to put this at the 'top of his to do list'. Mr Nobbe thanked Mr Mohr and the Highway Department for 'water diversion repairs' for the County 4-H Fair.

**Area Plan Director Krista Duvall** reported all four of the incorporated towns have signed off on the **County's Comprehensive Plan**. She has spoken to **Greensburg Planning Commission Director Kathy Crippen** on adopting ordinances for areas around the city of Greensburg. Mr Nobbe stated some emergency services' communication equipment has to be moved from the current location. He believes the new cell tower near Sandusky is available for that equipment.

**Area Plan Building Inspector Kenny Buening** reported he had 30 inspections in the last two weeks and 7 new permits were issued. He reported one builder constructed a new dwelling with a basement but did not include an egress to the exterior- Mr Buening 'red tagged' that structure since the builder was warned before any concrete was poured. Mr Buening may not issue a 'certificate of occupancy' unless specific conditions are met/agreed to. In response to a property owners' report of a violation of **Commissioner Ordinance 2004-5** which addresses a public nuisance such as litter, trash, junk, etc., Mr Buening visited 10459 W St Rd 46. A letter was sent to this property owner requiring them to remove the junk, old vehicles and other items. On March 31<sup>st</sup> of this year, Mr Buening contacted Tony McClellan of **INDOT's Seymour District** requesting someone visit this property as the property owner's items were located in the State's right-of-way. When the person from **INDOT** finally did a site visit, he said there was only one tractor encroaching on their right-of-way. Ms Duvall asked the Commissioners where or who would pay a contractor to 'clean up a site' should the property owners not comply as she has two other properties like this one? Mr Nobbe said that 'bill' would be a lien added to the property taxes in the same manner as a water or sewer lien.

**Superior Court Judge Matthew Bailey, Circuit Court Judge Tim Day, Chief Probation Officer Matthew Hoeing and Prosecutor's Investigator Bill Meyerrose** came before the Commissioners to ask for clarification on the cost of health insurance for the **Community Corrections** personnel. He asked if the Commissioners have adopted a new policy where each department pays 100% of their health insurance. Judge Bailey cited appropriations for this department: 2014-2015 \$33,500; 2015-2016 \$39,000; 2016-2017 \$61,600; 2017-2018 \$74,174.60. The Auditor's office had calculated monies, based on COBRA rates, to be budgeted by the Health Dept, Highway Dept, Parks Dept, Community Corrections

and Central Dispatch. The correct amount for the Community Corrections Dept is \$161,692.44 for their fiscal year of July 1, 2017 to June 30, 2018. Judge Bailey proposes they budget 50% of the amount above, which he stated as \$80,800. They do have the funds to pay the full \$161,692, but there are renovations to complete in the Sheriff's building to accommodate two new employees. Judge Bailey further stated a new policy recently adopted may reduce fees collected since those opting to use the Community Corrections programs will not be required to pay their fees before their supervision begins. Mr Nobbe stated to be fair to the other departments required to pay their fair share based on the number of employees, he asked Judge Bailey if he'd be willing to transfer another \$40,000 to the health insurance fund toward the end of their fiscal year (before June 30, 2018). Mr Koors is okay with the 50% and he agrees with Mr Nobbe that if a department can do their work with five employees instead of six, then that salary 'saved' could be divided among the five.

Property owner Sara Galbraith thanked the Commissioners for discussing the public nuisance on property adjacent to hers. She presented photos of that property taken just five days ago. She will stay in touch with Ms Duvall and Mr Kenny Buening on the 'removal and clean up' of that property.

Larry Globe, resident of Lake McCoy, told the Commissioners his fiancé had received their letter just this past Saturday (July 15th) due to the Ohio mailing address. He offered to purchase Lot 18 before the Commissioners removed the building and debris to save them the cost. The Commissioners and Mr Bass agreed they should 'clean the property up' before transfer of ownership is done. Mr Nobbe stated they have yet to receive any responses from adjacent property owners. Mr Globe said there aren't any maps which show an 'easement' through his property to the lake, but he has been told by local residents there is a five-foot easement going to the lake.

Mr Nobbe has met with Greensburg's Mayor Dan Manus to discuss the 'interlocal agreement' to fund the Countywide 911 budget. They may have to call a special meeting to finalize the agreement and budget. Mr Nobbe will submit the Commissioners' 2018 budget request to the Auditor's office by the end of the week.

Mr Bass will present the ordinance to establish a "credit card/store card policy" at the Commissioners' next meeting. The State Board of Accounts strongly recommends a policy be adopted.

Mr Bass reported **John Scheidler of Duke Energy** recently informed him the **County Area Plan office** does not have any authority to regulate any public utility. Mr Bass will share that information with **Melissa Scholl, Attorney for the Area Plan Board**.

Mr Bass has met with Central Dispatch Director regarding FMLA questions; will need an ordinance to establish a dog tax plus set out who would collect it and the Department of Natural Resources would determine what kind of 'kill' as to whether payment is received or not.

Mr Bass received an email from **Arsee Engineers** asking if the Commissioners are considering "Alternate #1" which include inside work on the Clock tower. The cost for Alternate #1 is \$229,160. Mr Buening moved to approve Alternate #1 for Bulley and Andrews to add to their scope of work. Mr Koors seconded the motion and Mr Nobbe concurred. The Commissioners asked Mr Bass to attend the bi-weekly construction meetings at the Courthouse.

**Consultant Doug Dukes** spoke to the Commissioners on behalf of **Elevatus Architecture** to offer his experience in keeping costs down on the construction of a new jail. Mr Buening stated there isn't any official engagement with **Elevatus Architecture**. The Commissioners and Sheriff agree there needs to be a balance with costs and what size of jail is needed.

Mr Nobbe said Mayor Manus has asked the Commissioners to write a 'letter of support' to include with their **Stellar Community** application.

Mr Nobbe has received a request from **Southeastern Indiana Regional Planning Commission** to include \$10,296.18 in the Commissioners' budget for their 2018 fees.

With nothing else to come before the commissioners Mr Buening moved to recess, Mr Koors seconded and Mr Nobbe concurred.

The next Commissioners' meeting will be August 7th, 2017 at 8:00 a.m.

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Richard J Nobbe, President

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Attest \_\_\_\_\_

Date: \_\_\_\_\_